

INSPIRE HANDBOOK

2023-2024



WELCOME TO INSPIRE BALLET

Welcome to the official handbook of Inspire Ballet and Fine Arts! We're so glad to have you as a dancer with us this season! This handbook is meant to be your go-to resource whenever you have questions about dress code, class etiquette, communication, and general studio guidelines and expectations. Our goal is to foster a positive dancing environment for growth and part of that process is making sure we're all on the same page so we can grow together!





OUR VISION

Our vision is to create an atmosphere where dancers can thrive as artists, grow in technique, and reach their full potential in a loving Christian environment.

OUR MISSION

Inspire Ballet and Fine Arts offers dance instruction for ages 3-Adult with a mission to guide dancers to a love and appreciation for the performing arts and realize their unique capabilities as individual dancers through tailored instruction and performance opportunities.



REGISTRATION

How long is my registration good for?

When you register for Fall semester classes it is for a ten month period from August to May of the next year. When you register for Fall, it is assumed, unless we receive notice otherwise in writing, that your dancer will continue those same classes in the consecutive Spring semester. If you register for the Spring semester, your registration is only for one semester. The classes registered for in a Fall or Spring semester DO NOT carry automatically into the Summer. Summer camps, intensives, and master classes are open for registration separately and usually during the months of April and May each year.

Please note: Classes may be canceled or changed due to enrollment numbers or sickness. Teachers will use the first week of classes to assess level placements. Teachers and directors have the right to move a child if they feel a different level would be more suited to their abilities and strengths.

HOW DO I DROP AND ADD CLASSES?

Login to your Parent Portal in Dance Studio Pro and you can drop and add classes in your account. Can't find the Parent Portal? Visit www.inspireballetarts.com and click on "Parent Page" and then "Log in to Parent Portal."



STUDIO POLICIES

Inspire Ballet and Fine Arts has the right to drop a student from a class if:

- There have been four consecutive absences with no communication from the student's family
- Tuition has not been paid for a certain period of time.

Make-up Classes: Per our Tuition Policies, we do not prorate tuition for missed classes or holidays. If your dancer misses a class due to illness or being out of town, they may come to a make-up class of the same level and similar style within a month of their missed class.

To sign up for a make-up class email frontdesk@inspireballetarts.com with the class missed and the class you wish you to make-up.

Siblings & and Young Dancers

To keep everyone's wait comfortable in the lounge, please watch siblings closely. Older siblings may not run or be too loud. Keep a close eye on younger children by our exterior door. We don't want any younger children wandering outside without a parent.

Getting a Dancer Early

Parents - if you need to get your dancer from class, please ask the front desk to pull them out. Parents should not go into a class already in session without permission.

COMMUNICATION

AT INSPIRE

The preferred choice of contact for communication to the directors is by email at info@inspireballetarts.com. Please allow 48 hrs for replies.

Instructors are available to answer concerns via email, NOT between their classes.

When you have a question:

Please check the studio website FIRST.
www.inspireballetarts.com - Click Parent Page

Make sure you have joined the appropriate class on the REMIND APP.

"Like" and follow our Facebook page at:
[www.Facebook.com/InspireBalletArts](https://www.facebook.com/InspireBalletArts)
And although we do check our Facebook messages, we respond to email faster.

We are on Instagram: [@Inspire_Ballet_Arts](https://www.instagram.com/Inspire_Ballet_Arts)





FOR OUR PRE-DANCE STUDENTS

Please label your dancer's bags, attire, shoes, and accessories with their name. We have a "Lost and Found" in the Dancer Lounge.

If a Pre-Dance student is disruptive to the point of distracting classmates, we will send a helper to come get a parent to retrieve their dancer. If this continues over several weeks, the Directors will talk to you about a possible class change.

Please remind Pre-Dancers to use the bathroom before class begins.

Please don't change young dancers around other patrons. If you need to get the child completely undressed, do it privately in the bathroom.

DANCER EXPECTATIONS

RESPECT

Dancers will treat all choreographers, instructors, and peers with respect and use their words to uplift and encourage each other. We will address unkind words and any potential bullying that comes to our attention directly.



In every performance opportunity, dancers will conduct themselves with self-control and treat facilities and venues with respect, leaving them in the same condition, if not better than when we arrived.

Dancers will be in the studio on time for class. If you arrive to class late, you must ask the instructor's permission to join class.

Do not talk while the teacher is talking. Listen first and then ask relevant questions.

Please label dance bags, shoes, and accessories with a first and last name or initials.

Refer to each class's specific dress code to make sure you dress accordingly.

DRESS CODE

No gum and no smart watches or loose jewelry during class.

BALLET

Correct level
colored leotard
Pink Tights with no runs
Ballet Shoes
Hair in a Bun

CONTEMPORARY

Correct level
colored leotard
Pink or Tan Tights or leggings

JAZZ

Correct level
colored leotard
Pink or Tan Tights or leggings

Tan split sole jazz shoes

HIP HOP/ JAZZ FUNK

T-shirts are ok
Leggings or joggers

Clean Sneakers

TAP

Correct level
colored leotard
Pink or Tan Tights or leggings

Tan Tap shoes with no heel

BOYS

White or black t-shirt
Black leggings or joggers

TUITION POLICIES



An annual, non-refundable registration fee of \$25 is due each year for both returning and new students.

You may input a debit/credit card on your online account when registering for an auto draft payment.

Tuition is late after the 10th of the month, at which point a 10% fee may be assessed.

No credits or refunds will be issued for missed classes, including those missed for holidays. However, your dancer is welcome to attend makeup classes for any lessons missed within a two week period of the missed class.

Should you choose to withdraw your dancer, please notify the directors through email before the first of the month in order to avoid any automatic tuition charges to your account.

CASTING POLICIES

Casting is determined by each choreographer with great thought and discussed within the leadership. It is the dancer's responsibility to come to class to learn the material, review choreography on their own time in addition to rehearsal, and inform the choreographer if an absence will be taking place. It is the choreographer's right to withdraw a dancer from a piece or role if he or she does not attend classes/ rehearsals on a continuing basis or displays an attitude or behavior that is unbecoming of a young artist.

Casting for a role may be determined by technique requirements & ability and artistry..

Casting is NOT determined by age or seniority alone.





WHY ARE DRESS REHEARSALS MANDATORY

The purpose of a dress rehearsal is to see the choreography in the performance space for the first and final time before performing. To maintain the professionalism of our performances, we must have every dancer present in order to ensure that all elements are working together for a beautiful final product. Dancing is very much a team sport and each dancer deserves to have their fellow dancers present to get a successful final practice before the show.

Your dancer may have quick changes, partner choreography, last minute placement changes on stage due to space, lifts, costume issues that need to be worked out, or any other number of technical components that must be practiced before they are allowed to perform. For that reason, if a dancer does not attend dress rehearsal, they may be removed or their part changed in a piece.

THANK YOU



It's going to be a wonderful season! We appreciate you taking the time to read, understand, and accept our studio's policies and procedures.